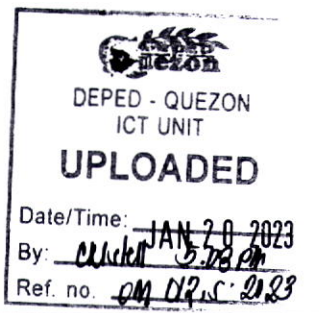




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



18 January 2023

OFFICE MEMORANDUM
OM No. 012, s. 2023

CONDUCT OF PRE-PLANNING FOR FY 2024

TO: Assistant Schools Division Superintendents
SGOD and CID Chiefs
Section/Unit Heads
Division Program Focal Person/Coordinators


In line with the implementation of DepEd Order 11, 2021 Guidelines on the *Implementation of the Program Management Information System (PMIS)*, all Functional Divisions and Sections in this Division are advised to attend the Pre-Planning activity for FY 2024 at the Division Library Hub on January 25-27, 2023 8:30a.m.-5:00p.m. following the schedule indicated in the attachment.

It is understood that the outputs of the pre-planning activity will be encoded in the PMIS and will be finalized during the post-planning activities in October 2023.

Participants are expected to strictly adhere with the IATF protocols and are advised to bring Laptop and Extension Wires.

Meals and other expenses shall be charged against MOOE Funds subject to the usual accounting and auditing rules and regulations.

Strict compliance with this Memorandum is desired.


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Parmjdf01/18/2023

DEPEDQUEZON-TM-SDS-04-010-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

PRE-PLANNING ACTIVITY

Day 1 (January 25, 2023) - Plenary

Preliminaries

Philippine National Anthem
Opening Prayer
Quality Management System Policy
CALABARZON March
Quezon Hymn

| | | |
|--|------------------|---|
| Welcome Remarks | | ASDS Gregorio T. Mueco |
| Message | | SDS Elias A. Alicaya Jr. |
| FY 2022 Monitoring and Evaluation Report | | SEPS Oscar A. Duma Jr. CID Chief Lorena Walangsumbat |
| FY 2022 Year End Financial Assessment | | BO Catherine A. Pureza Edmundo Marin Jr. |
| Presentation of Division Education Development Plan 2023-2028 | | ASDS Gregorio A. Co Jr. |
| Technical Inputs | HRTD Fund QMS | SEPS Regina V. Marino EPS Juanito A. Merle |
| Highlights of GAA 2023 | | BO Catherine A. Pureza |
| Working Papers for FY 2024 Plans (Intro) | | DPO Marbin Jeramil D. Fragata |
| Workshop Proper | | |

**Meals for Day 1 will be breakfast, AM and PM snacks and lunch.*

DEPEDQUEZON-TM-SDS-04-010-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Day 2 (January 26, 2023)

| | |
|--------------------------|--|
| Presentation of Outputs | CID (IMs, LRMDs, District, Special Programs) SGOD (per Units) |
| Comments and Suggestions | TM and Division Planning Team |

Day 3 (January 27, 2023)

| | |
|--------------------------|-------------------------------|
| Presentation of Outputs | OSDS (per Sections/Units) |
| Comments and Suggestions | TM and Division Planning Team |

Closing Program

Nationalistic Song
Opening Prayer
Quality Management System Policy
CALABARZON March
Quezon Hymn

Way Forward

| | |
|-----------------|-----------------------|
| Closing Remarks | ASDS Herbert D. Perez |
|-----------------|-----------------------|

**Meals for Day 2&3 will be AM and PM snacks and lunch.*

DEPEDQUEZON-TM-SDS-04-010-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph