



# DepEd – DIVISION OF QUEZON

Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Cell # 09175824627 or at [www.depedquezon.com.ph](http://www.depedquezon.com.ph)  
"Creating Possibilities, Inspiring Innovations"



Registration Number:  
QAC/R63/0216

## UNNUMBERED MEMORANDUM

**TO:** Division IPed Focal Person, Alternate Focal Person, Concerned Public Schools District Supervisors, and Teachers

**FROM:**   
MERTHEL M. EVARDOME, CESO VI  
Schools Division Superintendent

**SUBJECT:** Development of Indigenous Peoples Education Materials

**DATE:** December 3, 2018

In the effort of this Division to address the need in contextualized instructional materials of Indigenous people learners, the **Development of Indigenous Peoples Education Materials** is to be held at **Sevilla's Farm and Resort, Lucena City** on **December 9, 2018**.

The participants of this activity are the IP Community Elders, IPEd focal person, IPEd alternate focal person and IPEd TWG (Education Program Specialists II) and visual and layout artists. The artists are required to bring materials and tools for visual and graphic designing.

The activity proper shall start at 8:00 AM and Juan Time Policy must be strictly observed. Food, accommodations, and travelling expenses of the participants shall be charged to the IPEd Program Support Fund. Participants are entitled to earn one (1) day service credit for rendering services on Sunday (December 9).

Immediate dissemination to this Memorandum is earnestly desired.



DEPED - QUEZON  
ICT UNIT

UPLOADED

Date/Time: 12/3/18

By: Rommel

Ref. no. 445

cid-ims/aab/12/03/2018

DEPEDQUEZON-TM-SDS-04-010-001

Email address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

Cell No: 09175824629





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## AUTHORITY TO TRAVEL (within the Division – for Field Office use)

Document Tracking No.: [Click or tap here to enter text.](#)

Date: December 3, 2018

| No. | Participants               | District/ Station | Role                                 |
|-----|----------------------------|-------------------|--------------------------------------|
| 1.  | Frank Frederick R. Laurora | SDO               | Division IPED Alternate Focal Person |
| 2.  | Ronalyn Quiling            | Mauban            | Artist                               |
| 3.  | Ronald R. Roces            | Catanauan         | Artist                               |
| 4.  | Ella Vargas                | Gen. Nakar        | Artist                               |
| 5.  | Raymar C. Francia          | Lopez             | Artist                               |
| 6.  | Raymond C. Francia         | Pitogo            | Artist                               |
| 7.  | Dwight Kayce E. Vizcarra   | Buenavista NHS    | Artist/Digital & Layout              |
| 8.  | Anne Marie R. Alcaraz      | Lopez West        | Artist/Digital & Layout              |
| 9.  | IP Elders/ Representatives | Gen. Nakar        | Resource Persons                     |
| 10. | IP Elders/ Representatives | Gen. Nakar        | Resource Persons                     |

**PURPOSE:** to attend the Development of Indigenous Peoples Education Materials

**DESTINATION:** Sevilla's Farm and Resort, Domoit, Lucena City

**PERIOD OF TRAVEL:** December 9, 2018

### TRAVEL IS ON:

- Official Business  
 Cash Advance  
 Reimbursement
- Official Time  
(NO EXPENSE to be incurred by the Division Office/School)

### SOURCE OF FUND:

*(if on Official Business)*

- Division Fund  
 LSB Fund  
 School MOOE  
 Others (Pls. specify)

IPEd Program Support Fund

### ESTIMATED EXPENSE/S:

Registration Fee:     enter text.  
Transportation:     enter text.  
Travel Allowance:    enter text.  
                                  On Travel Time only  
                                  Full Allowance

**TOTAL ESTIMATED EXPENSES:** type here.

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## Annex A. LIST OF PARTICIPANTS FOR THE DEVELOPMENT OF INDIGENOUS PEOPLES EDUCATION MATERIALS

| No. | Participants               | District/ Station | Role                                 |
|-----|----------------------------|-------------------|--------------------------------------|
| 1.  | Asuncion C. Ilao           | SDO               | Division IPED Focal Person           |
| 2.  | Frank Frederick R. Laurora | SDO               | Division IPED Alternate Focal Person |
| 3.  | Ronalyn Quiling            | Mauban            | Artist                               |
| 4.  | Ronald R. Roces            | Catanauan         | Artist                               |
| 5.  | Ella Vargas                | Gen. Nakar        | Artist                               |
| 6.  | Raymar C. Francia          | Lopez             | Artist                               |
| 7.  | Raymond C. Francia         | Pitogo            | Artist                               |
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### REQUESTED BY:

  
**ADELINE A. BUENAFE**

Education Program Specialist II

### RECOMMENDING APPROVAL:

n/a  
(PSDS)

### APPROVED BY:

  
**NADINE C. CELINDRO**

ASDS In-Charge

### REMARKS (IF ANY):

Click or tap here to enter text.

